



In Person Teaching Agreement

Thank you for your interest in my lecture and workshop! I'm excited to sew quilted coats with you.

This agreement is made between Diana Karna, dba Stitching Style ("Diana") and _____ ("the Organization")

Organization Name: _____

Mailing Address: _____

Contact Name: _____

Contact Email: _____

Contact Cel Phone: _____

Alt. Contact Email: _____

Alt: Contact Cel Phone: _____

for the following:

_____ Sew a Quilted Coat Lecture plus Sample Coats - \$350

_____ Sew a Quilted Coat Full Day Workshop (6 hours) - \$650 (for up to 20 students)

Program Date: _____

Start Time: _____

Provisions by Each Party

Organization (for lecture portion) will provide:

_____ A telescoping quilt display or clothes rack/stand for hanging the inspiration/sample coats on. These will be available after the lecture for students to try on.

_____ A projector, screen, and a three prong extension cord.

Organization (for workshop portion) will provide:

_____ Pattern fee of \$12.50 for every workshop participant*.

_____ Adequate space at each student table for cutting and tracing garment patterns and/or a separate table for students to prepare work. Students will generally require more space than is usually allowed for in a quilt piecing workshop.

_____ Ironing boards and irons, preferably one for every five students.

*Every student who takes the workshop must pay for the downloadable PDF pattern/license fee of \$12.50. Once the pattern fee is paid, I will distribute codes to each student to access the download. Please note that students **DO NOT** have to print the pattern for the workshop. All pattern sizes will be included for use in the workshop.

A large scale physical print of the pattern is also available for purchase. This is optional but takes the time and guesswork out of printing the PDF pattern. Workshop students do not need this large scale pattern print but many will find it useful.

The PDF pattern is provided by the maker of the coat and the large scale printed pattern is provided by me.

Diana will provide:

_____ Sample coats in a variety of sizes for student try on.

_____ Powerpoint presentation

_____ Worksheet for participants for ease in fitting and preparing fabric

_____ Patterns in all sizes for use in workshop

_____ Optional large format pattern prints for sale

Program Details

Lecture:

My lecture is designed to give students clarity and confidence to sew a quilted coat. During the 40 minute (approximate) powerpoint presentation I will explain the pattern, how to take measurements, options for quilting, and I provide samples in several sizes for students to try on. I also leave plenty of room for questions. The lecture is a necessary part of and is used in conjunction with the workshop. Audio/video recording is not permitted, nor photographs of my slideshow presentation. Attending the lecture will give all quilters the necessary information for sewing a quilted coat.

Full Day Workshop (6 hours):

The workshop is not recommended without the accompanying lecture. The lecture sets the stage, allows for correct measuring, and provides the step-by-step requirements and options for quilting. The workshop portion focuses mainly on block construction and actual sewing of the coat. If students utilize the pre-sewing instructions, most will have the opportunity to finish sewing the coat in one full day workshop.

Travel Arrangements and Payment Schedule

\$350 for each lecture;

\$650 for each full day workshop;

\$12.50/workshop participant for PDF Pattern/license;

The cost of round-trip air travel, plus ground transportation, parking and a rental car unless rides are provided. If travel is by car, then for each mile between Diana's address (currently Upland, CA) the Organization will pay the standard IRS mileage rate, which is .70/mile for 2025;

The cost of meals at the rate of \$50/day;

The cost of lodging at a local hotel;

\$100 for each day of inactivity (gap day) between lecture and workshop.

Diana prefers to drive within an approximate 300 mile radius and also prefers to make her own travel arrangements. This can be negotiated between Diana and the Organization on a case by case basis.

Driving /Estimated Distance: _____

Flight Information/Airport: _____

Hotel Information: _____

Payment must be paid within one week of scheduled event.

Please note that the Organization has the right to cancel at any time, however; all travel costs already booked must be paid for by the Organization in their entirety.

Lectures and workshops may be converted to a virtual format at a time to be arranged between Diana and the Organization.

Signatures:

Diana Karna	Org. Contact:
Date Signed:	Date Signed:
Email: dianakarna@yahoo.com	Email:
818-935-1352	
1413 Panorama Street Upland, CA 91784	