



Virtual Teaching Agreement

Thank you for your interest in my lecture and workshop! I'm excited to sew quilted coats with you.

This agreement is made between Diana Karna, dba Stitching Style ("Diana") and _____ ("the Organization")

Organization Name: _____

Mailing Address: _____

Contact Name: _____

Contact Email: _____

Contact Cel Phone: _____

Alt. Contact Email: _____

Alt: Contact Cel Phone: _____

for the following:

_____ Virtual Sew a Quilted Coat Lecture plus PDF Pattern Instruction (1 hour) - \$350

_____ Virtual Sew a Quilted Coat Workshop (4-6 hours) - \$650 (for up to 20 students). The online platform provides a very different experience for the student. They will be responsible for printing their correct pattern size*. I spend extra time during the lecture helping students feel confident in putting the pattern together. **Also see below for having a printed large format pattern shipped to students ahead of time.

Program Date/s: _____

Start Time/s and Time Zone (Pacific time preferred): _____

Provisions by Each Party

Organization will provide:

_____ Zoom or another virtual platform for presentation. Organization agrees to a practice session ahead of time to become familiar with the schedule and timing.

Organization (for workshop portion and well ahead of scheduled) will provide:

_____ Pattern fee of \$12.50 for every workshop participant*.

*Every student who takes the workshop must pay for the downloadable PDF pattern/license fee of \$12.50. Once the pattern fee is paid, I will distribute codes to each student to access the download. Students must print the downloadable PDF pattern in their correct size (worksheet provided). **AND/OR**

**A large scale physical print of the pattern is also available for purchase. This must be arranged well in advance of the workshop so that the pattern may be printed and shipped to the Organization. This is optional but takes the time and guesswork out of printing the PDF pattern. Workshop students do not need this large scale pattern print but many will find it useful.

The PDF pattern is provided by the maker of the coat and the large scale printed pattern is provided by me.

Diana will provide:

_____ Powerpoint presentation

_____ Worksheet for participants for ease in fitting and preparing fabric

_____ Optional large format pattern prints for sale

Program Details

Lecture:

My lecture is designed to give students clarity and confidence to sew a quilted coat. During the 60 minute (approximate) powerpoint presentation I will explain the pattern, how to take measurements, options for quilting, and instructions on how to download and print the PDF pattern. I leave plenty of room for questions. The lecture is a necessary part of and is used in conjunction with the workshop. Audio/video recording is not permitted, nor photographs of my slideshow presentation. Attending the lecture will give all quilters the necessary information for sewing a quilted coat.

Workshop (4 - 6 hours):

The workshop is not recommended without the accompanying lecture. The lecture sets the stage, allows for correct measuring, and provides the step-by-step requirements and options for quilting, and downloading and printing the PDF pattern. The workshop portion focuses mainly on block construction and sewing demonstrations. During the workshop there is time for demos and separate time for students to work. If students utilize the pre-sewing instructions, most will easily finish sewing their coat within the workshop timeframe.

Payment Schedule

\$350 for each lecture;
\$650 for each 4-6 hour workshop;
\$12.50/workshop participant for PDF Pattern/license;

Payment must be paid within one week of scheduled event.

Cancellations

Please note that the Organization has the right to cancel at any time. If conditions beyond our control (i.e. weather, illness, loss of power/internet) prevent Diana from teaching, it is agreed this contract may be terminated without penalty. Rescheduling the program/workshop may be arranged between Diana and the Organization.

Signatures:

Diana Karna	Org. Contact:
Date Signed:	Date Signed:
Email: dianakarna@yahoo.com	Email:
818-935-1352	
1413 Panorama Street Upland, CA 91784	